

STATE LICENSING BOARD FOR RESIDENTIAL AND  
GENERAL CONTRACTORS

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**Authorized Permit Agent Form**

The Authorized Permit Agent form may be used by a licensed contractor to designate an individual to obtain permit(s) on his/her behalf for a project(s). The contractor should submit an Authorized Permit Agent Form for each project that he/she designates an individual to pull permits for. The form is to be given to the permit office.

**Licensed Contractor:** \_\_\_\_\_ **Individual** \_\_\_\_\_ **Qualifying Agent**

**Name of licensed person** \_\_\_\_\_

\*Please attach a copy of Individual license or Company License (Reflects company and qualifying agent license number)

**License number of individual or qualifying agent:** \_\_\_\_\_

**Name of licensed company (if applicable):** \_\_\_\_\_

**License number of company (If applicable):** \_\_\_\_\_

I, \_\_\_\_\_, hereby designate  
Licensed Individual or Qualifying Agent

\_\_\_\_\_ to apply for and obtain the permit(s) for the

\*Please attach a copy of the authorized permit agent's driver's license.

**project at:**

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Apartment or Suite Number

\_\_\_\_\_  
City Zip Code

**I, the undersigned, being the contractor as either an individual or a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.**

Signature of individual or qualifying agent \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature of Notary Public \_\_\_\_\_ (Seal)